RISK

MANAGEMENT…   *managing risk with responsibility*

Aston A. Henry, Supervisor	Telephone: 754 321-1900
Risk Management Department	Fax: 754 321-1917

July 10, 2012   ~~Signature on File~~

<table>
<tr><td>TO:</td><td>James Griffin, Principal
Lauderdale Lakes Middle School</td><td colspan="2">**For Custodial Supervisor Use Only**</td></tr>
<tr><td></td><td></td><td>☐</td><td>Custodial Issues Addressed</td></tr>
<tr><td>FROM:</td><td>Robert Krickovich, Coordinator I, LEA
Facilities and Construction Management</td><td>☐</td><td>Custodial Issues Not Addressed</td></tr>
<tr><td></td><td></td><td colspan="2">_____</td></tr>
<tr><td>SUBJECT:</td><td>Indoor Air Quality (IAQ) Assessment</td><td colspan="2">_____</td></tr>
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On July 6, 2012, I conducted an assessment at **Lauderdale Lakes Middle School**. Attached are findings and recommendations for further assessment, remediation, or corrective actions, if needed.

The IAQ Assessment did not identify any existing conditions significantly impacting IAQ or presenting immediate health and safety concerns to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to allergens and / or conditions noted during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of any item/s identified and noted in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1907.

cc: Directors, School Performance & Accountability
        Shelley Meloni, Executive Director, Facilities and Construction Management
        Mark Dorsett, Acting Director, Physical Plant Operations Division, Maintenance
        Sonja Coley, Project Manager III, Facilities and Construction Management
        Roy Norton, Manager Custodial/Grounds, Physical Plant Operations Division
        Aston Henry, Supervisor, Risk Management
        Broward Teachers Union
        Federation of Public Employees

RK/tc
Enc.

IAQ Assessment

Lauderdale Lakes Middle **Evaluation Date** | July 6, 2012 | **Time of Day** | 1:30 |

Outdoor Conditions **Temperature** | 93.2 | **Relative Humidity** | 50.6 | **Ambient CO2** | 490 |

Fish	Temperature	Range	Relative Humidity	Range	CO^2	Range	# Occupants
201	69.4	72 - 78	52.1	30% - 60%	539	MAX 700 > Ambient	4

Noticeable Odor | No |

		Visible water damage / staining?	Visible microbial growth?	Amount of material affected
Ceiling	2' X 4' Lay in	No	No	
Walls	Drywall	No	No	
Floor	Carpet	No	No	

Ceiling Clean	Yes	HVAC Supply Grills Clean	Yes	HVAC Return Grills Clean	Yes
Walls Clean	Yes	Inside of Supply Duct Clean	Yes	Inside of Return Duct Clean	No
Flooring Clean	No				
Room Surfaces Clean	Yes	Ceiling at Supply Grills Clean	Yes		

Trash Removed	Yes	Exhaust Fans Working	N/A	Unapproved Chemicals / Cleaners in Room	No
Signs of Pests	No	Drain Traps Wet	N/A	Air Fresheners in Room	No
Room Cluttered	No	Food if Stored in Room is in Sealed Containers	N/A		

Mechanical Equipment Location	Penthouse			Mechanical Room Clean	N/A
Filters Installed Properly	N/A	Filters Clean	N/A	Inside of HVAC Unit Clean	N/A
Condensate Pan Clean	N/A	Cooling Coil Clean	N/A		

Fresh Air Intake Location	Roof Top ▼	Fresh Air Intake Free of Obstruction	Yes
Pollutant Sources Near Air Intake	None ▼		

Observations

Complaint of odor in office from carpet - Tile floors in adjacent offices being cleaned and waxed - Can only detect odor from cleaner - stripper & wax.

Carpet has foot traffic dirt path through office - No water stains - no ripples - no torn sections.

Will perform follow up on odor complaint after school starts in August.

Corrective Actions to be Completed by Site Based Staff	Corrective Actions to be Completed by PPO
Thoroughly clean stained carpet ▼	▼
▼	▼
▼	▼
▼	▼
▼	▼
▼	▼
▼	▼
▼	▼